

CAMARENA PACE

PACE Executive Director

Camarena PACE

Full-Time | June 2026 Start

Camarena PACE is seeking an experienced and mission-driven **Executive Director** to provide strategic leadership and operational oversight for our Program of All-Inclusive Care for the Elderly (PACE). This role is responsible for ensuring high-quality care, regulatory compliance, financial performance, and sustainable program growth.

Position Summary

The Executive Director oversees all leadership functions for Camarena PACE, including operations, compliance with federal PACE regulations, quality improvement, participant safety, enrollment, health plan management, and financial performance. This position reports directly to the Chief Executive Officer and serves as the primary leader for the PACE program.

Key Responsibilities

Program Leadership & Oversight

- Provide strategic leadership and day-to-day management of all PACE program functions
- Supervise and develop the PACE leadership team
- Represent the program within the community and at state and national levels
- Partner with the governing body and CEO to ensure accountability and strong performance

Regulatory Compliance & Governance

- Develop and manage the PACE Compliance Plan
- Ensure compliance with all CMS and State Administering Agency (SAA) regulations
- Prepare for and manage CMS and SAA audits and surveys
- Maintain and update policies and procedures to meet regulatory requirements

Quality Improvement & Service Delivery

- Oversee the Quality Improvement Program in collaboration with the Medical Director
- Ensure the delivery of safe, effective, and participant-centered care
- Use data to drive continuous improvement and report performance to leadership

Financial & Growth Management

- Oversee the fiscal health of the program and manage the annual operating budget
- Achieve census growth targets and support enrollment goals
- Develop and execute marketing and outreach strategies

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Strategic Planning & Expansion

- Lead long-term strategic planning efforts
- Identify and implement expansion opportunities aligned with organizational goals

Qualifications

Required:

- Master's degree in a related field (preferred)
- 3–5 years of progressive leadership experience in healthcare or long-term care, preferably in a capitated or managed care environment
- Demonstrated experience in program development, strategic planning, budget oversight, and organizational growth
- Strong knowledge of healthcare regulatory requirements and compliance frameworks
- Excellent leadership, communication, and interpersonal skills

Preferred:

- Experience working with PACE or similar programs serving frail elderly populations
- Experience working with governing boards or advisory committees
- Bilingual (English/Spanish)

Other Requirements:

- Basic Life Support (BLS) certification
- Must be willing to complete PACE-specific training upon hire
- Ability to travel as needed for meetings, audits, and community engagement

How to Apply

Interested candidates should email their resume to:

Gabriel Mejia, Chief of HR

gmejia@camarenahealth.org

Please include "PACE Executive Director" in the subject line.

Camarena PACE is an equal opportunity employer committed to providing high-quality, compassionate care to the communities we serve.