



## Minutes of CalPACE Board Meeting

January 27, 2021

Zoom Meeting

### Attendees

#### Board members:

Cheryl Wilson, St. Paul's PACE  
Diana Kawasaki-Yee, NEMS  
Eileen Kunz, On Lok Lifeways  
Jeff Gering, Family Health Centers of San Diego  
Julie Erdmann, Sutter SeniorCare PACE  
Maria Zamora, AltaMed PACE  
Phil Tsunoda, Innovative Integrative Health  
Tim Lash, Gary and Mary West PACE  
Tony Weber, Central Valley PACE  
Elizabeth Carty, WelbeHealth  
Elizabeth Lee, CalOptima PACE  
Susie Fishenfeld, Brandman Centers for Senior Care

#### CalPACE staff:

Peter Hansel, Chief Executive Officer  
Jennifer Blankenship, Vice President of Operations  
Lucas Evensen, Public Policy Analyst  
Fred Main, CalPACE Counsel

#### Other officers:

Bing Isenberg, CalPACE CFO

#### Guests:

Arnold Possick, Brandman Centers for Senior Care  
Barbara LaHaie, Redwood Coast  
Jackie Mark, CalOptima PACE  
Karli Holkko, WelbeHealth  
Maria Lozzano, InnovAge  
Pamela Ansley, Sutter SeniorCare PACE  
Sharon Raver-Villanueva, NEMS  
Rena Smith, Gary and Mary West PACE  
Cindy Ward, LeadingAge CA

#### Board members/officers absent:

Kevin Mattson, San Diego PACE  
Melissa Hooven, Redwood Coast PACE  
Vacant, Center for Elders' Independence

**Note: These minutes are confidential and privileged and should not be circulated outside of the CalPACE Board.**

Following roll call, Chair Eileen Kunz, convened the meeting at 9:05 A.M.

## DECISIONS

**Minutes.** Minutes of the November 18, 2020 board meeting were approved on a 12-0 vote (Erdman/Gehring).

**Brandman Centers designation of Susie Fishenfeld as board representative.** Brandman Centers' request to designate Susie Fishenfeld as its board representative was approved on a 12 – 0 vote.

**North East Medical Services designation of Diana Kawasaki-Yee as board representative.** North East Medical Services' request to designate Diana Kawasaki-Yee as its board representative was approved on a 12 – 0 vote (Wilson/Lash).

**Review and approval of audited financial statements for fiscal year ended June 30, 2020.** Cindy Ward, LeadingAge CFO, presented CalPACEs audited financial statements for fiscal year ended June 30, 2020. The opinion of the auditor is that CalPACEs audited financial statements represent fairly CalPACEs financial position as of June 30, 2020. A number of minor adjustments were made pursuant to the audit and a suggestion was made to discontinue accrual of paid time off for the policy analyst position that CalPACE has provided 50 percent funding for with Leading Age. The audited financial statements were approved on a 12 – 0 vote (Wilson/Erdman).

### **Executive committee actions.**

**Board orientation and committee workplan.** Peter Hansel, CalPACE CEO, provided an overview of the actions the Executive Committee has taken to develop board member orientation materials, a plan and timeline for an initial board orientation session, and board member responsibility documents. Mr. Hansel also provided an overview of the committee workplan, which outlines tasks that the committee will be undertaking over the next several months in the areas of governance, membership dues and benefits, and board policies. Mr. Hansel reviewed a list of proposed board orientation materials as well as the board policies that have been adopted to date. A suggestion was made to include the NPA-CalPACE charter agreement in the board orientation materials. Staff plan to present the board orientation materials and board member responsibility documents to the Executive committee in February and to board in early March. The initial board orientation session is planned for March 31.

**Contract with Paschal Roth Public Relations.** Jennifer Blankenship, VP for Operations, provided an overview of the process CalPACE used to screen and review firms to contract with for public relations work and the criteria used to identify Paschal Roth as the leading candidate and to request a proposal. Mr. Hansel summarized the Executive Committee's actions in reviewing and approving the contract. Committee members discussed issues involving the cost, whether the budget can sustain the funding level, the need to coordinate efforts with members' communication efforts, and the need for development of performance metrics and an evaluation of performance. In response to a question about whether contracts need to be approved by the board, Fred Main, CalPACE counsel, advised that Executive Committee may approve contracts under its charter but the board retains ultimate authority, and may ratify or disapprove actions of the committee. Board members were asked to provide names of staff they would like to be included in meetings with the contractor to discuss coordination

of PR efforts. There was general consensus to move forward with the contract with the inclusion of performance metrics and an evaluation at the end of the first five months. Staff will report further on contract implementation at future board meetings.

**DISCUSSION**

**2021 retreat update.** Ms. Blankenship provided an update on CalPACEs virtual retreat, scheduled for February 17 and 18. Registration information has been sent to members. Members thanked the retreat planning committee for their efforts and Ms. Blankenship and CalPACE staff their work in planning and carrying out the retreat.

**Other business.**

Elizabeth Lee asked about the status of CalPACEs planned legislation to increase the awareness of and access to PACE as a managed care enrollment choice. The legislation will be shared with board members as soon as it is available so that members can provide support letters. Mr. Main provided an update on CalPACEs other proposed bill to extend the COVID pandemic PACE regulatory flexibilities. Several board members offered to provide additional support as needed.

Ms. Wilson advised the board that Ellen Schmeding, VP of Operations for St. Paul’s Senior Services, has become the chair of the state Commission on Aging.

The meeting was adjourned at 10:00 A.M.

Respectfully submitted,



Kevin Mattson, Secretary

Prepared by: Peter Hansel, Chief Executive Officer